

JAC Distribution Ltd.

(Wholesale & Retail Distributors)

<u>Wholesale Operations</u>	<u>Accounts, Retail Branch, Warehouse & General Offices</u>	<u>Retail Branch</u>	<u>Retail Branch</u>	<u>Retail Branch</u>
Office	The Ramsey Warehouse	JAC Stores – Castle Street	JAC Stores – Strand Street	Homestores of Castletown
37 Parliament Street Ramsey Isle of Man IM8 1AT Tel: 01624 816828 Fax: 01624 818011	37 Parliament Street Ramsey Isle of Man IM8 1AT Tel: 01624 813092 Fax: 01624 818011	8-8a Castle Street Douglas Isle of Man IM1 2EU Tel: 01624 625720 Fax: 01624 671164	Unit 3, 21-25 Strand Street Douglas Isle of Man IM1 2EF Tel: 01624 622154 Fax: 01624 618365	5 Arbory Street Castletown Isle Of Man IM9 1LH Tel: 01624 822148 Fax: 01624 822148

Job Description – Sales Team Member

JAC Stores – Douglas Stores

The basic full time hours are 5 days a week Monday to Sunday 10.00am to 5.30pm. Sundays are worked on a rota basis and extra hours are required in busy times or during staff holidays etc.

It may be necessary to be relocated between our two Douglas stores to suit Company requirements, this will be covered at Interview.

This position requires somebody who will play a key role in enhancing the customer experience in the store by providing excellent Customer Service.

The main aspects of this position are:

- Actively greet, welcome, and communicate with customers, providing excellent and friendly customer service.
- Stocking up the sales areas within the store and merchandising customer areas.
- Keeping the store clean, tidy and well merchandised.
- Show a good level of flexibility and function. The job holders will cover Customer Service roles, work at the shop counters using an electronic till system and sell and promote our products. Computer experience is not essential, as full training will be given.
- All team members are expected to adhere to our store standards and policies.

Lunch break is half an hour between 11.30am and 2.30pm.

The above is meant as a general guide, and variations will be notified to you by a supervisor.

Applications will only be processed upon receipt of a completed Application Form which are available online.